

**Miami-Dade County Public Schools  
Registration Information  
Coral Reef Elementary**

Miami-Dade County Public Schools is committed to the education of all children. As such, your child's enrollment in this school is very important to us. Due to the current Health Pandemic, we will be transitioning to remote Registration to the extent possible and ask for your patience as we navigate our way through this transition.

We are aware that every registration will have its unique challenges and will assess each case individually to determine the best course of action. Ultimately, every effort will be made to facilitate the process and register your child.

All forms required for registration can be obtained online at [attendanceservices.dadeschools.net](http://attendanceservices.dadeschools.net) Please email or fax any forms needed to further verify the information shared during the phone conversation. These forms may be submitted to Ms. Tamaklo as follows:

- Email: [tamaklod@dadeschools.net](mailto:tamaklod@dadeschools.net)
- Fax: (305)254-3725

Due to the pandemic, we are aware that you may not be able to produce some of the required documents. Rest assured, we will work with you and the situation at hand. Please inform Ms. Tamaklo via email if you are unable to submit documents on-line or through fax for further instructions.

**FOR STUDENTS WHO HAVE ALREADY BEEN ENROLLED IN A MDCPS SCHOOL:**

Students who are being withdrawn from an MDCPS school (including Charter) and are in the process of registering at CRE, our registrar, Ms. Tamaklo will verify the required information over the phone and proceed to register your child in DSIS.

If the registration is for the 19-20 school year, once registered, Ms. Tamaklo will proceed to provide you with your child's schedule, connect you with your child's assigned teacher and ensure your child has a device to begin Distance Learning.

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**FOR STUDENTS NEW TO MDCPS:**

For new students entering M-DCPS for the first time and NOT already in DSIS, parents will need the following documents:

- Original birth certificate, certificate of baptism, insurance policy, religious record, passport, or Affidavit of Age (**FM-4681**)
- **Verification of age and legal name**
- Proof of a physical examination by an approved health care provider including a tuberculosis clinical screening, appropriate follow-up, and a **Health and Immunization Requirements**
- Two (2) **verification of parent/legal current residence** (address) such as Broker's or attorney's Statement or purchase of residence, properly executed lease, utility receipt, or **Statement of Bonafide Residence (FM-7444)**

**Forms needed at time of Registration**

- Disclosure at Time of Registration (**FM-5740**)
- Project UP-START Student Eligibility Questionnaire (**FM-7378**)  
Project UP-START seeks to ensure a successful educational experience for children and youth living with unstable housing in Miami-Dade County by collaborating with parents, families, schools, and community through opening the doors to academic opportunities, removing barriers, and promoting a healthy sense of self with hope for a bright tomorrow.
- Emergency Student Data Form (**FM-2733**)
- Home Language Survey Form (**FM-5196**)

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